

NM Certified Jail Professional Requirements Checklist

<p>The NM EDGE (Education Designed to Generate Excellence in the public sector) A Program of NM Cooperative Extension Service “NM Certified Jail Professional” Curriculum Checklist Successful completion of the NM Certified Jail Specialist curriculum (first level certification) and the following classes 20 classes is required to earn a NM Certified Jail Professional designation (NMCJP). 2 page Checklist</p> <p>For further information contact nmedge@nmsu.edu or go to nmedge.nmsu.edu February 19, 2013</p>		
Classes	Each class is comprised of three hours of classroom instruction	Date Completed
Date you completed the Jail Specialist Certification requirements		
Jail Professional Required Classes		10 classes required
Take each of the following JP classes		
JP 241- Budgeting for Detention Management		
JP 221- Developing Operational Policy for Detention		
JP 222- Staff Development		
JP 209- Health Services		
JP 223- Service Contract Provisions		
JP 224- Performance and Quality Assurance		
JP 225- Inmate Supervision		
JP 204- Crisis Intervention for Managers (pre-req. JP 104)		
JP 211- Adult Professional Standards		
JP 212- Intergovernmental Relations for Detention		
CPM Required Classes		6 classes required
Take each of the following CPM classes		
CPM 137- Discipline and Termination		
CPM 236- Successful Supervision		
CPM 231- Workers’ Comp and the ADA (pre-req. CPM 131)		
CPM 139- Creating an Ethical Culture		
CPM 142- Ethics and Managing Public Funds		
CPM 143- Purchasing and Procurement		
CPM Electives		4 classes required
Choose 4 from the CPM & HS classes listed below		
CPM 122- Congratulations! You’re a Leader		
CPM 123- Managing Organizational Change		
CPM 221- Leading Others (pre-req. CPM 122)		
CPM 225- Being a Leader (pre-req. CPM 122)		
CPM 132- Eliminating Discrimination in the Workplace		
CPM 134- Recruiting the Best of the Bunch		
CPM 135- Selection for Success: When Everybody Wins		
CPM 136- Retention		
CPM 138- Conflict Resolution Among Employees		
CPM 233- Employee Relations (pre-req. CPM 131)		
CPM 155- Improving Presentation Skills		
Elective list continued on page 2		

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HS 101- Introduction to the Incident Command System	
HS 109- Disaster Preparedness	
HS 103- Basic Orientation to Emergency Operations Centers	
HS 108- Exercising County Emergency Plans	
Culminating Experience	
A Jail Focused Mini-Portfolio - Graded on 10 point scale Details Provided Upon Completion of Classes and Verifying Audit	