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# NM EDGE Tax Policy Professional Certification

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NM EDGE is proud to offer the NM EDGE Certified Tax Policy Professional certification. The purpose of this certification is to provide individuals in state and local government with a general working knowledge of the New Mexico tax code. The nine specialized tax classes were developed by tax policy experts throughout the state of New Mexico and cover the following topics:

- TAX 101: NM Tax Policy – A Basic Overview
- TAX 102: NM Gross Receipts Tax
- TAX 103: NM Property Tax
- TAX 104: Misc. NM Specialized Taxes
- TAX 105: *NM Income Taxes - Corporate & Individual*
- TAX 106: Understanding Tax Reports
- TAX 107: Sources of Data (Workshop)
- TAX 108: Management Controls
- TAX 109: Administrative Topics

The core tax policy classes were developed in collaboration with the NM Taxation and Revenue Department and content experts. Twelve additional core and elective classes (developed using curriculum guidelines established by the National Certified Public Manager® Consortium), introduce the learner to New Mexico tax policy, finance, economics, public policy, and ethics. The NM EDGE Tax Policy Certification benefits any public sector practitioner working in budget and finance, public policy makers, government employees, elected officials, school district administrators, and small business owners.

**For more information, contact:**

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website: <https://nmedge.nmsu.edu/>

*The cost of each three-hour class is \$85.00*



**NM EDGE** (Education Designed to Generate Excellence in the public sector), a service of New Mexico State University's [Cooperative Extension Service](#), is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

**Our Mission is Better Government Through Education**

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**New Mexico State University is an equal opportunity employer and educator. NMSU and the U.S. Department of Agriculture cooperating.**

The NM **EDGE** (Education Designed to Generate Excellence in the public sector)

A Program of NM Cooperative Extension Service

### NM Certified Tax Policy Professional Curriculum Checklist

Successful completion of the following **24 classes** is required to earn a NM Certified Tax Policy designation (**NMCTPP**). For further information contact [nmedge@nmsu.edu](mailto:nmedge@nmsu.edu) or go to <http://NMEDGE.NMSU.EDU>

Each class is three hours of classroom instruction.	<b>In-Person/Online</b>
<b>Tax Policy Required Classes</b>	<b>9 classes required</b>
Take each of the following 9 TAX Pre-fix classes	
TAX 101- NM Tax Policy – A Basic Overview	January
TAX 102 - NM Gross Receipts Tax	March
TAX 103 - NM Property Tax	March
TAX 104 - NM Specialized Taxes	June
TAX 105 - NM Income Tax – Corporate & Personal (pre-req TAX 101)	January
TAX 106 - Understanding Tax Reports	June
TAX 107 - Sources of Data (Workshop)	June
TAX 108 - Management Controls	September
TAX 109 - Administrative Topics	September
<b>Required Classes</b>	<b>10 classes required</b>
Take each of the following classes	
AOTO 100 – Roles and Responsibilities of Treasurers and Assessors	January
CPM 111- Knowing Your Government	Jan, March, June, Sept
CPM 114 – Public Policy Making	January/June
CPM 141 - Public Finance	January/September
CPM 161 – Making the Most of the Web	January/June
NMF 201 - Public Finance Law	Finance Level II
NMF 204 - Finance Policies & Best Practices	Finance Level II
NMF 205 – Economics and Revenue Forecasting	Finance Level II
PE 110 A - Ethics Know the Law I (taken on same day as PE 110A)	January, June
PE 110 B - Ethics Know the Law II (taken on same day as PE 110B)	January, June
<b>Elective Classes</b>	<b>5 electives required</b>
Choose a minimum of 5 of the following 11 classes	
CPM 112 – Answering the Call to Public Service	January/June
CPM 123 – Managing Organizational Change	January/June
CPM 142 - Ethics and Managing Public Funds	January, March
CPM 222 – Project Management	January/September
CPM 226 – Leadership and the Public Trust	March
CPM 241 - Budgeting I (CPM 141 Prerequisite)	January/September
CPM 242 – Budgeting II (CPM 241 Prerequisite)	January/September
CPM 271 – The Role of Research in Public Service (CPM 112, 114, 123, 161, 222 Prerequisites)	September
CPM 272 – Research Tools for Decision Making (CPM 271 Prerequisite)	September
NMF 110 - Internal Controls	Finance Level I
PE 147 – Risky Business: Preventing and Mitigating Damage	March /September
<b>Don't forget the Culminating Experience!</b>	
Once you have completed all required classes, please submit an audit request to be assigned an academic advisor for your culminating experience. <a href="https://nmedge.nmsu.edu/students/graduating.html">https://nmedge.nmsu.edu/students/graduating.html</a>	