

NM EDGE Certified Public Purchasing Professional

New Mexico EDGE is proud to offer the NM Certified Public Purchasing Professional certification. The purpose of this certification is to provide a comprehensive course of study in public service for New Mexico purchasing professionals and other public officials as well as create networking opportunities.

Fourteen core competency classes were developed by public service experts throughout the state of New Mexico, and eleven additional classes (developed using curriculum guidelines established by the National Certified Public Manager® Consortium) round out the **25-class certification**.

Classes are delivered throughout the year in both in-person and live online formats.

The cost of each three-hour class is \$85.00

Please contact us for more information regarding this certification and others offered through NM EDGE.

Tel: 505 224 4059
email: nmedge@nmsu.edu
or visit: <https://nmedge.nmsu.edu/>



NM EDGE (Education Designed to Generate Excellence in the public sector), a service of New Mexico State University's [Cooperative Extension Service](#), is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

Our Mission is Better Government Through Education

Public Purchasing Core Classes

NMP 101- NM Procurement Process

NMP 102- Acquisition Methods

NMP 103- Contract Administration

NMP 105- Specification Writing Workshop

NMP 106- Procurement Ethics

NMP 143- NM Purchasing & Procurement

NMP 001- Public Purchasing Foundation Assessment

NMP 201- Solicitation & Process of Bids (IFB/ITB)

NMP 202 A- Request for Proposals

NMP 202 B- Request for Proposals

NMP 203- Negotiation Strategies

NMP 204- Roles & Responsibilities Const./Engineering/Capital Outlay

NMP 205-Advanced Contract Administration

NMP 207- Protest Process in NM

New Mexico State University is an equal opportunity/affirmative action employer and educator.
NMSU and the U.S. Department of Agriculture cooperating.

NM Certified Public Purchasing Professional Requirements Checklist

<p>The NM EDGE (Education Designed to Generate Excellence in the public sector) A Program of NM Cooperative Extension Service NM Certified Public Purchasing Professional Curriculum Successful completion of these 25 classes & the culminating experience is required to earn an NM Certified Public Purchasing Officer designation (NMCPPP). For further information contact nmedge@nmsu.edu or go to nmedge.nmsu.edu</p>		
Each class is 3 hours of classroom instruction.	In-Person/Online	When offered
Purchasing Foundation Classes- Required*		7 Classes Required
NMP 101- NM Procurement Process (Pre-Req NMP 143)		Pub Purch Foundations
NMP 102- Acquisition Methods (Pre-Req NMP 101)		Pub Purch Foundations
NMP 103- Contract Administration		Pub Purch Foundations
NMP 105- Specification Writing Workshop a		Pub Purch Foundations
NMP 106- Procurement Ethics		Pub Purch Foundations
NMP 143- NM Purchasing & Procurement		Pub Purch Foundations
NMP 001- Public Purchasing Foundation Assessment (Pre-Req Classes)		Pub Purch Foundations
200 Level classes require successful completion of all required 100 level		7 Classes Required
NMP 201- Solicitation & Process of Bids (IFB/ITB)		Advanced Purchasing
NMP 202 A- Request for Proposals (take both classes same day)		Advanced Purchasing
NMP 202 B- Request for Proposals (take both classes same day)		Advanced Purchasing
NMP 203- Negotiation Strategies		Advanced Purchasing
NMP 204- Roles & Responsibilities Const./Engineering/Capital Outlay		Advanced Purchasing
NMP 205-Advanced Contract Administration		Advanced Purchasing
NMP 207- Protest Process in NM		Advanced Purchasing
CPM Required Classes Take each of the following 9 CPM classes		9 Classes Required
CPM 111- Knowing Your Government		June/ Jan, March, Sept
CPM 112- Answering the Call to Public Service		January/June
CPM 121- Ethics and Professionalism		January/June
CPM 131- General HR Law		March, Sept
CPM 139- Creating an Ethical Culture		January/June
CPM 142- Ethics and Managing Public Funds		January/March
CPM 144- Risk Management		March, September
CPM 151- Foundations of Communication		January/June
CPM 236- Successful Supervision		March, September
NMP Electives: Choose 2 from among these classes		2 Electives Required
NMF 110- Internal Controls		Public Finance Level
NMP 104- Materials Management		Advanced Purchasing
NMP 206- Advanced Construction and the NM Law (Pre-Req NMP 204)		Advanced Purchasing
NMP 208- Advanced Purchasing Administration		Advanced Purchasing
NMP 209- Advanced RFP (Pre-req. NMP 202 A&B)		Advanced Purchasing
Don't forget the Culminating Experience!		
Once you have completed all required classes, please submit an audit request to be assigned an academic advisor for your culminating experience. https://nmedge.nmsu.edu/students/graduating.html		

*NMP 103A and NMP 103B will be accepted as a replacement for the NMP 103 requirement