

NM EDGE Certified County Clerk

New Mexico EDGE is proud to offer the NM EDGE Certified County Clerk certification. The purpose of this certification is to provide a comprehensive course of study in public service for New Mexico county clerks and other public officials as well as create networking opportunities. Fifteen core competency classes were developed by public service experts throughout the state of New Mexico. Thirteen additional classes (developed using curriculum guidelines established by the National Certified Public Manager® Consortium) round out the 28-class certification.

Classes are delivered throughout the year in both in-person and live online formats.

The cost of each three-hour class is \$75.00

Please contact us for more information regarding this certification and others offered through NM EDGE.

Tel: 505 224 4059
email: nmedge@nmsu.edu
or visit: <https://nmedge.nmsu.edu/>

County Clerk Core Classes

CL 100 - Roles & Responsibilities of NM County Clerks

CL 101- Election Law I (including Federal Election Law & Federal Regulations)

CL 102 - Election Law II (including NM Election Law & NM Statutes)

CL 103 – Administrative Rules for Elections

CL 104A - Clerks Calendar I (Operations)

CL 104B - Clerks Calendar II (Project Management)

CL 105 – Voter File Management

CL 106 - Census and Redistricting

CL 107 – Election Logistics

CL 108 - Overview of Probate Law & Probate Forms

CL 109 – Canvas, Recounts, and Audits

CL 110 - Recordings & Redaction

CL 111- Property & Understanding Maps & Plats

CL 112 - Public Records & Inspection of Public Records

CL 131- Polling Place Management



NM EDGE (Education Designed to Generate Excellence in the public sector), a service of New Mexico State University's [Cooperative Extension Service](#), is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

Our Mission is Better Government Through Education

New Mexico State University is an equal opportunity/affirmative action employer and educator.
NMSU and the U.S. Department of Agriculture cooperating.