

# NM EDGE Certified County Commissioner

New Mexico EDGE is proud to offer the NM EDGE Certified County Commissioner certification. The purpose of this certification is to provide a comprehensive course of study in public service for New Mexico county commissioners and other public officials as well as create networking opportunities. Thirteen core competency classes were developed by public service experts throughout the state of New Mexico. Eleven additional classes (developed using curriculum guidelines established by the National Certified Public Manager® Consortium) round out the 24-class certification.

Classes are delivered throughout the year in both in-person and live online formats.

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*The cost of each three-hour class is \$85.00*

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Please contact us for more information regarding this certification and others offered through NM EDGE.

Tel: 505 224 4057  
email: [nmedge@nmsu.edu](mailto:nmedge@nmsu.edu)  
or visit: <https://nmedge.nmsu.edu/>

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**NM EDGE** (Education Designed to Generate Excellence in the public sector), a service of New Mexico State University's [Cooperative Extension Service](#), is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

**Our Mission is Better Government Through Education**

## Core Competency Classes

CO 101 – Roles and Responsibilities of the County Commissioner
CO 102 – County Services and Functions Part I: Public Works & Land Use
CO 103 – County Services and Functions Part II: Health, Welfare, & Public Safety
CO 113 – Open Meetings and Public Records for the Commissioner
CO 131 – Employment Law for Policy Makers
CO 141 – Sources and Uses of Public Finance
CPM 111 – Knowing Your Government
CPM 113 – Knowing the Law I
CPM 144 – Risk Management
CPM 151 – Foundations for Communications
CPM 153 – Public Meetings & Public Hearings
CPM 156 – Improving Writing Skills
CPM 265 - IT for Non-IT Managers

New Mexico State University is an equal opportunity employer and educator. NMSU and the U.S. Department of Agriculture cooperating.

## NM Certified County Commissioner Requirements Checklist

The NM **EDGE** (Education Designed to Generate Excellence in the public sector)  
 A Program of NM Cooperative Extension Service

### NM Certified County Commissioner Curriculum Checklist

**Classes are open to all whether pursuing certification, life-long learning, or both.**

Successful completion of the following **24** classes & a culminating experience are required to earn a NM Certified County Commissioner designation (NMCCC).

For further information contact [nmedge@nmsu.edu](mailto:nmedge@nmsu.edu) or go to [nmedge.nmsu.edu](http://nmedge.nmsu.edu)

<b>Classes</b>	Each class is three hours of classroom instruction. <b>In-Person/Online</b>	<b>Honing Offered</b>
<b>Core Competencies Section</b>	<b>Take each of these 13 classes</b>	<b>13 classes required</b>
CO 101 – Roles and Responsibilities of the County Commissioner		January
CO 102 – County Services and Functions Part I: Public Works & Land Use		January
CO 103 – County Services and Functions Part II: Health, Welfare, & Public Safety		January
CO 113 – Open Meetings and Public Records for the Commissioner		March
CO 131 – Employment Law for Policy Makers		March
CO 141 – Sources and Uses of Public Finance		March
CPM 111 – Knowing Your Government		June/Jan, March, Sept
CPM 113 – Knowing the Law I		January, September
CPM 144 – Risk Management		March, September
CPM 151 – Foundations for Communications		January, June
CPM 153 – Public Meetings & Public Hearings		January, June
CPM 156 – Improving Writing Skills		June, September
CPM 265 - IT for Non-IT Managers		June/September
<b>Government Section</b>	<b>Take both of these classes</b>	<b>2 classes required</b>
CPM 112 – Answering the Call to Public Service		January/June
CPM 211- Knowing the Law II (pre-req CPM 113- Knowing the Law I)		January, September
<b>Ethics Section</b>	<b>Take each of these 3 classes</b>	<b>3 classes required</b>
CPM 121 – Ethics and Professionalism		January/June
CPM 142 – Ethics and Managing Public Funds		January/March
PE 110 A & B- 2 classes- Ethics- Know the Law I		January, June
<b>Leadership Section</b>	<b>Take this class</b>	<b>1 class required</b>
CPM 125 – Developing a Professional Workplace		January/June
<b>Information Technology Section</b>	<b>Choose one of these classes</b>	<b>1 class required</b>
CPM 161 – Making the Most of the Web		January/June
CPM 261 – Current Issues in Information Technology		January/March
<b>Elective Classes</b>	<b>Choose three of these classes</b>	<b>3 classes required</b>
CARE 111 A & B- Building Strong Intergovt. Relations in NM (2 classes)		January
CO 272 – Community Economic Development; Resources, Skills, & Tools		June
CO 273 – Evaluating Proposals as an Economic Development Tool		June
CPM 159- Parliamentary Procedures		January/September
CPM 114- The Public Policy Making Process		January, June
CPM 212- Contractual Obligations & the Relationships Between Governments		June/March
CPM 213- Policy Development (PR CPM 114)		March, September
<b>Don't Forget the Culminating Experience!</b>		
Once you have completed all required classes, please submit an audit request to be assigned an academic advisor for your culminating experience. <a href="https://nmedge.nmsu.edu/students/graduating.html">https://nmedge.nmsu.edu/students/graduating.html</a>		