NM EDGE

NM EDGE Self–Service Student Records & Enrollment Site

The NM EDGE self-service Student Records & Enrollment Site offers the ability to create a new user account, enroll in classes, create an invoice, pay for classes, and print your class history.

Creating a New Student Account

You can access the Student Record and Enrollment Site at: **http://reg.nmedge.nmsu.edu.**

Click on the New Student Enrollment Link

Click on the New Student Enrollment link and complete the required information.

Look for your activation email

Once you are enrolled in the program, you will receive an email issuing you a student ID number and instructions on activating your account. The email will come from noreply@cc.nmsu.edu
If you cannot find it, look in your junk mailbox. If you still cannot find it, contact **NM EDGE** staff at **(505) 224-4057** or **nmedge@nmsu.edu** to assist you.

- Please do not create and activate multiple accounts as this can cause problems with the accuracy of your transcript later, call us instead. You will be issued a password by the system. It will be a series of characters, symbols, and numbers. Copy and paste this password to log-in and immediately change your password to something more memorable.

The system only allows one account per email address

The system cannot allow multiple students to use the same email address. Each student needs a unique email address as part of the security system.

Security Prevents NM EDGE from Sending Information to Third Parties

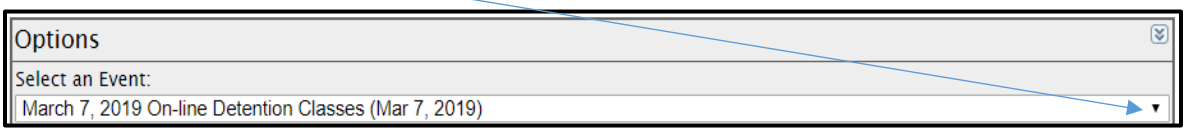
For security reasons, **NM EDGE** will never share your information with third parties and does not recommend that students share their password with others. If you want a third party to activate an account for you, it is up to you to forward the email that was sent to you to that person. If you have activated your account but expect a third party to enroll you in classes, you must send your student number and password to that third party. Again, **NM EDGE** will never share your information with third parties and does not recommend that students share their password with others.

Enrolling in Classes

When you have an activated account, login at **http://reg.nmedge.nmsu.edu.**

After logging in, click ***Register*** on the left-hand side of the page. You will come to a Student Self-Service class enrollment page.

- Click on the **DROP DOWN** arrow to see the Selection of Events available for registration.



- Scroll through to **find the event** in which you wish to enroll.
- Click the ***SELECT an Event*** **button** to get to the class selection.
- Select classes. (Notice that when you select a class a *remove* button appears to give you the option of de-selecting that class). The system can be slow, so please give it time to process so you do not lose any classes.
- After selecting classes, click ***Submit registration.***

Paying for Classes

You will see a page that will provide you with the opportunity to buy the class coupons to cover the cost of your classes. Please note that you can wait until after you have completed the classes to pay for them.

There are 3 options:

- Continue and pay later (an invoice will **NOT** be created with this option)
- Pay with a Credit Card (a 2.95% service charge will be applied)
- Pay with Check or Purchase Order (an invoice will be created at this point and you can make the payment either before or after classes begin.)

If you have any questions regarding your invoice, please contact Annabell Greenfield at agreen18@nmsu.edu or call **(505) 224-4060**.

If there are problems, your employer may have a firewall preventing completion of transactions.

Need Help?
Contact **NM EDGE** at nmedge@nmsu.edu or call **(505) 224-4057**.