NM Public Purchasing Chief Procurement Officer (CPO) Frequently Asked Questions

1) **How do I earn my Public Purchasing Chief Procurement Officer (CPO)?**
   - **NM EDGE offers NM Public Purchasing Foundation Classes and Culminating Test (6 classes + test) on a quarterly basis live and online. Upon completion of classes and test, your name will be sent to State Purchasing from which your certification will be issued.**

Recertification and Continuing Recertification

2) **How often do I need to re-certify?**
   - **Beginning in 2015 with CPO legislation, Recertification is required (per statue 13.1-95.2D) every 2 years.**
   - **NM EDGE offers classes for initial recertification (2 years after initial certification) and continuing recertification (subsequent recertification classes every two years).**
   - **Continuing Recertification classes will be different from prior recertification classes and will build upon previous experience in procurement.**
     i. **Initial recertification is two classes in one day (NMP 211 and NMP 142).**
     ii. **2nd time continuing recertification is two classes in one day (NMP 212 and NMP 213).**
     iii. **3rd time continuing recertification is two classes in one day (NMP 214 and NMP 215).**
     iv. **4th time continuing recertification is two classes in one day (NMP 216 and NMP 217).**
     v. **5th time continuing recertification is 1 class (NMP 218).**
     vi. **6th time continuing recertification is 1 class (NMP 219).**

3) **How often are the classes offered?**

   All NM EDGE CPO classes will be offered quarterly live and online. (see NM EDGE 2027 Calendar of Events on our website at https://nmedge.nmsu.edu/)

4) **What is the cost of classes?**
   There is a one-time new student fee of $50.00 to enroll in the NM EDGE program. Foundation and Recertification classes are $85.00 each.

5) **What happens if class post tests are not passed?**
   Each class has a post test and one attempt. It's rare that the tests are not passed, but if a student fails *one* of the Foundation class post tests, NM EDGE will check in and see if the student is comfortable continuing with the remaining five classes. The student can take the culminating test and still earn the CPO certification; however, all Foundation classes are prerequisites to any CPO recertification class. At some point the student will still have to retake the class and pass the one failed class/test PRIOR to attending recertification classes.

Contact State Purchasing (CPO.Certification@gsd.nm.gov**).**

Contact NM EDGE regarding classes (nmedge@nmsu.edu).

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The Foundation culminating test must be passed to earn the CPO certification.

All recertification classes must be passed to recertify.

Additional Information

- **Verify your information (address, phone #, email address) in your student account as this information will be used to receive communication from NM EDGE and your CPO certificate from State Purchasing.**
- **NM EDGE will send you a useful information email requiring you to enter your CPO number into your student account once earned. Your name and CPO number in your student account must match identical to your CPO certificate from NM State Purchasing. Please make corrections in your student account if they do not.**

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