

NM EDGE Certified DWI Coordinator

New Mexico EDGE is proud to offer the NM EDGE Certified DWI Coordinator certification. The purpose of this certification is to provide a comprehensive course of study in public service for New Mexico DWI Coordinators and other public officials as well as create networking opportunities. Six core competency classes were developed by DWI experts throughout the state of New Mexico. Twenty additional classes (developed using curriculum guidelines established by the National Certified Public Manager® Consortium) round out the 26-class certification.

Classes are delivered throughout the year in both in-person and live online formats.

The cost of each three-hour class is \$85.00

Please contact us for more information regarding this certification and others offered through NM EDGE.

Tel: 505 224 4057
email: nmedge@nmsu.edu
or visit: <https://nmedge.nmsu.edu/>



NM EDGE (Education Designed to Generate Excellence in the public sector), a service of New Mexico State University's [Cooperative Extension Service](#), is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

Our Mission is Better Government Through Education

New Mexico State University is an equal opportunity/affirmative action employer and educator.
NMSU and the U.S. Department of Agriculture cooperating.

DWI Coordinator Core Classes

DWI 101 - LDWI for Coordinators

DWI 102 - Program Planning and Development

DWI 103 - DWI Policies and Procedures

DWI 104 - Contract Overview and Development (pre-requisite CPM 143)

DWI 105 - Collaboration for Program Sustainability (Co-req with DWI 108)

DWI 108 - Evaluation Made Simple (Co-req with DWI 105)

The NM **EDGE** (Education Designed to Generate Excellence in the public sector)

A Program of NM Cooperative Extension Service

NM Certified DWI Coordinator Curriculum Checklist

Successful completion of the following **26 classes** is required to earn a NM Certified DWI Coordinator designation (**NMCDWIC**). For further information contact nmedge@nmsu.edu or go to <http://NMEDGE.NMSU.EDU>

| Classes | Each class is three hours of classroom instruction. | In-Person/Online Honing Event |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------|
| Customized NAME Required Classes | Take each of the following 6 DWI Pre-fix classes | 6 classes required |
| DWI 101 - LDWI for Coordinators | | January |
| DWI 102 - Program Planning and Development | | January |
| DWI 103 - DWI Policies and Procedures | | March |
| DWI 104 - Contract Overview and Development (pre-requisite CPM 143) | | June |
| DWI 105 - Collaboration for Program Sustainability (Co-req with DWI 108) | | September |
| DWI 108 - Evaluation Made Simple (Co-req with DWI 105) | | September |
| CPM and PE Required Classes | Take each of the following CPM and PE classes | 17 classes required |
| CPM 111- Knowing your Government | | June/Jan, March, Sept |
| CPM 114 - The Public Policy Making Process | | January, June |
| CPM 122 - Congratulations! You're a Leader | | June/September |
| CPM 123 - Managing Organizational Change | | January/June |
| CPM 124/224- Grant Writing (2 classes) | | January, March |
| CPM 131- General HR Law | | March, September |
| CPM 141 - Public Finance | | January/September |
| CPM 142 - Ethics and Managing Public Funds | | January/March |
| CPM 143 - Public Purchasing & Procurement | | January/June |
| CPM 241/242- Budgeting I & II (2 classes) (pre-requisite CPM 141) | | January/September |
| CPM 151- Foundation for Communication | | January, June |
| CPM 156 - Improving Writing Skills | | June, September |
| CPM 265 - IT for the Non-IT User | | June/September |
| PE 110 A & B Ethics: Know the Law I and II (2 classes) | | January, June |
| Elective Classes | Choose a minimum of 3 of the following 12 classes | 3 electives required |
| DWI 106 - DWI Treatment Programs | | March |
| DWI 107- Overview of Compliance Programs | | June |
| CARE 111 A & B- Building Strong Intergovernmental Relations | | January |
| CPM 144 - Risk Management | | March, September |
| CPM 154 - Effective Meetings by Design | | March, September |
| CPM 164 - Excel Spreadsheets for Beginners | | January |
| CPM 165 - Excel Intermediate Level I | | January |
| NMF 110 - Internal Controls | | Finance Level I |
| Don't Forget the Culminating Experience! | | |
| Once you have completed all required classes, please submit an audit request to be assigned an academic advisor for your culminating experience. | | |
| https://nmedge.nmsu.edu/students/graduating.html | | |