NM EDGE Certified Public Supervisor

New Mexico EDGE is proud to offer the NM EDGE Certified Public Supervisor certification.

This designation builds on the basic skills taught in the Certified Public Official program with a greater emphasis on skills needed at the supervisory level. The certification features classes within six core educational tracks including Knowing Your Government, Management and Leadership, Human Resources, Budgeting and Public Finance, Communications, and IT.

Students completing all classes required to earn the CPS designation will participate in a six-hour assessment involving small group work on a project that demonstrates the knowledge gained through this program.

Classes are delivered throughout the year in both in-person and live online formats.

The cost of each three-hour class is $85

Prerequisite: CPO Certification

Please contact us for more information regarding this certification and others offered through NM EDGE.

Tel: 505 224 4057
email: nmedge@nmsu.edu
or visit: https://nmedge.nmsu.edu/

CPS Sample Classes

CPM 112 - Answering the Call to Public Service
CPM 114 - Public Policy Making Process
CPM 121- Ethics & Professionalism
CPM 123 - Managing Organizational Change
CPM 141- Public Finance
CPM 142- Ethics & Managing Public Funds
CPM 144 - Risk Management
CPM 152- Conflict Resolution
CPM 157- Creating a Service-oriented Culture
CPM 222 - Project Management
CPM 236 - Successful Supervision
CPM 241/242- Budgeting I&II
CPM 261- Current Issues in Information Technology

NM EDGE (**E**ducation **D**esigned to **G**enerate **E**xcellence in the public sector), a service of New Mexico State University's Cooperative Extension Service, is a program designed to provide a comprehensive course of study to administrators, managers, elected officials, and staff in local, state, tribal, and national government. Through this program, participants can acquire and apply best practices, theories, and strategies based on the highest professional standards.

Our Mission is Better Government Through Education

NM Certified Public Supervisor Requirements Checklist

The NM **EDGE** (**E**ducation **D**esigned to **G**enerate **E**xcellence in the public sector)
A Program of NM Cooperative Extension Service

NM Certified Public Supervisor Curriculum Checklist

Successful completion of the following classes, including the CPS Assessment, is required to earn an NM Certified Public Supervisor designation (NM CPS).
For further information contact nmedge@nmsu.edu or go to nmedge.nmsu.edu

Classes Each class is comprised of three hours of classroom instruction.	**Honing Event** **In-Person**/**Online**
Track I Knowing Your Government	**All 6 Classes Required**
CPM 111 - Knowing the Government (CPO)	**June**/**Jan, March, Sept**
CPM 112 - Answering the Call to Public Service	**January**/**June**
CPM 113 - Knowing the Law I	**January, September**
CPM 114 - Public Policy Making Process	**January, June**
PE 110 A&B - Ethics: Know the Law (2 classes same day- CPO)	**January, June**
Track II Management and Leadership	**All 8 Classes Required**
CPM 121- Ethics & Professionalism	**January**/**June**
CPM 122 - Congratulations You're a Leader (CPO)	**June**/**September**
CPM 123 - Managing Organizational Change	**January**/**June**
CPM 125 - Developing a Professional Workplace	**January**/**June**
CPM 124/224 Federal Grants & Private Foundations I& II (2 classes same day)	**January, March**
CPM 221 - Leading Others	**January, June**
CPM 222 - Project Management	**January**/**September**
Track III Human Resources	**All 7 Classes Required**
CPM 131- General Human Resources Law (CPO)	**March, September**
CPM 132 - Eliminating Discrimination in the Workplace	**January, June**
CPM 133 - Creating a Safe & Productive Workplace	**January, June**
CPM 137 - Discipline & Termination	**March, September**
CPM 138 - Conflict Resolution Among Employees (CPO)	**March, September**
CPM 139 - Creating an Ethical Culture	**January, June**
CPM 236 - Successful Supervision	**March, September**
Track IV Budgeting & Public Finance	**All 5 Classes Required**
CPM 141- Public Finance	**January**/**September**
CPM 142- Ethics & Managing Public Funds	**January**/**March**
CPM 144- Risk Management (CPO)	**March, September**
CPM 241/242- Budgeting I&II (2 classes same day)- pre- req CPM 141	**January**/**September**
Track V Communications	**All 5 Classes Required**
CPM 151- Foundations of Communications (CPO)	**January, June**
CPM 152- Conflict Resolution	**January, September**
CPM 154 - Effective Meeting by Design (CPO)	**March, September**
CPM 156 - Improving Writing Skills (CPO)	**June, September**
CPM 157- Creating a Service-oriented Culture	**January, June**
Track VI Information Technology	**2 Classes Required**
CPM 161- Making the Most of the Web	**January**/**June**
CPM 261- Current Issues in Information Technology	**January**/**March**
CPM 265- IT for Non-IT Users	**June**/**September**
CPS Culminating Assessment **Request audit during open audit window** https://nmedge.nmsu.edu/students/graduating.html	**2 Classes Required**
CPM 001- CPS Assessment Part I (Pre-req.= all classes listed above)	
CPM 002- CPS Assessment Part II (Pre-req. CPM 001): Take both the same day.	