

## NM Certified Jail Specialist Requirements Checklist

<p>The NM <b>EDGE</b> (Education Designed to Generate Excellence in the public sector)  A Program of NM Cooperative Extension Service  <b>“NM Certified Jail Specialist” Curriculum Checklist</b>  Successful completion of the following classes <b>20 classes</b> &amp; the culminating experience is required to earn a NM Certified Jail Specialist designation (NMCJS).  For further information contact <a href="mailto:nmedge@nmsu.edu">nmedge@nmsu.edu</a> or go to <a href="http://nmedge.nmsu.edu">nmedge.nmsu.edu</a></p>	
January 1, 2015	
<b>Classes</b>	Each class comprises three hours of classroom instruction
<b>Jail Specialist Required Classes</b>	<b>Date Completed</b>
Take each of the following 13 JP classes	<b>13 classes required</b>
JP 101- Best Practices in Daily Facility Operations	
JP 102- Basic Investigations	
JP 103- Use of Force	
JP 104- Crisis Intervention Team Training Part I	
JP 105- Institutional Safety Management	
JP 106 Special Populations I (Must take JP 106 & JP 107 the same day)	
JP 107 Special Populations II (Must take JP 106 & JP 107 the same day)	
JP 108 Inmate Classification System	
JP 109-Critical Incident/Emergency Planning	
JP 111- Inmate Rights I (Must take JP 111 & JP 112 the same day)	
JP 112- Inmate Rights II (Must take JP 111 & JP 112 the same day)	
JP 121- Sexual Misconduct	
JP 151- Technical Writing in Detention	
<b>CPM Required Classes</b>	<b>4 classes required</b>
Take each of the following 4 CPM classes	
CPM 121- Ethics and Professionalism	
CPM 131- General HR Law	
CPM 144- Risk Management	
CPM 151- Foundations of Communication	
<b>CPM Electives</b>	<b>3 elective classes required</b>
Choose 3 classes from those listed below	
JP 114- Managing Juvenile & Youthful Offenders	
JP 115- Intro to Effective Supervision Skills	
CPM 111- Knowing Your Government	
CPM 112- Answering the Call to Public Service	
CPM 116- Detention Operations for Policy Makers	
CPM 132- Eliminating Discrimination in the Workplace	
CPM 133- Creating a Safe & Productive Workplace	
CPM 141- Public Finance	
CPM 156- Improving Writing Skills	
CPM 157- Creating a Service Oriented Culture	
<b>Culminating Experience</b>	
A Jail Focused Mini-Portfolio (oral or written assessment) - Graded on 10 point scale. Details Provided Upon Completion of Classes and Verifying Audit	